

Fees are charged and due at the time of registration. Payments can be made:

1. On the web using Visa or Mastercard; or selecting a payment plan.
2. By mail with check, money order or Cashiers check

Please write student's College ID number on the front. DO NOT MAIL CASH.

Please send one check per student. Send all payments to:

West Valley College ID #123456789

## Admissions Process and Procedures

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1. Semester Length Classes - Refund of enrollment fees: Full refund for semester length class(es) dropped within the deadline dates. Drop deadlines refer to: refunds, no notation on records, and last date to drop with a 'W' -w